



# Village of Savoy

**Robert C. McCleary Municipal Center  
611 North Dunlap Avenue  
Savoy, IL**

<p><b><u>MINUTES OF</u></b> <b><u>BOARD OF TRUSTEES MEETING</u></b></p>
---

DATE: July 1, 2020

PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER  
611 North Dunlap Avenue  
Savoy, IL 61874

TRUSTEES PRESENT:

President Joan E. Dykstra  
Trustee John P. Brown  
Trustee Heather Mangian  
Trustee Dee Shonkwiler  
Trustee Bill Vavrik

TRUSTEES PRESENT VIA  
VOICE CONFERENCE CALL:

Trustees Jan Niccum

TRUSTEES ABSENT:

Trustees A. J. Ruggieri

STAFF/PERSONNEL  
PRESENT:

Levi Kopmann, Acting Village Administrator  
Dan Davies, Zoning Administrator  
Dennis Donaldson, Director of Planning & Econ. Dev  
Jesse Stephens, Assistant Director of Public Works  
Billie Jean Krueger, Village Clerk  
Marc Miller, Village Attorney

STAFF/PERSONNEL  
ABSENT:

GUESTS PRESENT:

CONVENED:

7:00 P.M.

RECESSED:

8:00 P.M.

RECONVENED:

8:45 P.M.

ADJOURNED:

8:55 P.M.

---

**1. CALL TO ORDER AND ROLL CALL**

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra, Trustees Brown, Mangian, Shonkwiler, and Vavrik answering present, Trustees Niccum answering present via voice conference call, and Trustee A.J. Ruggieri was absent, and a quorum declared.

**2. PLEDGE OF ALLEGAIANCE**

President Dykstra led the Pledge of Allegiance to the flag.

**3. PUBLIC PARTICIPATION**

President Dykstra asked if there was any public participation. None received.

**4. OTHER AGENDA ITEMS**

President Dykstra asked for other agenda items to be added. None were added.

Trustee Niccum asked that the topic of “Home Rule” designation for the Village of Savoy be placed on an upcoming agenda for discussion, since action needed to be taken for a referendum to be placed on the November ballot that needs to be to the County Clerk by August 6, 2020.

Trustee Mangian stated that she would like to discuss at a future meeting how to safely open the Savoy Recreation Center.

**5. CLOSED EXECUTIVE SESSION**

**Trustee Vavrik made a motion to go into a Closed Executive Session immediately following this meeting for the purposes of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Village of Savoy under Exception No. 5 (ILCS 120 (c)(1) of the Open Meetings Act with Acting Village Administrator, Levi Kopmann, and Village Clerk, Billie Krueger, in attendance, seconded by Trustee Brown;**

**Ayes: Brown, Mangian, Shonkwiler, and Vavrik**

**Vote Ayes Via Voice Teleconference call: Niccum**

**Nays: None**

**Absent: Ruggieri**

**Motion carried.**

**6. CONSENT AGENDA - APPROVAL OF MINUTES**

**A. MINUTES - Board of Trustees of 6-3-2020, 6-17-2020, and Closed Board of Trustees Meeting of 6-17-2020**

**Trustee Mangian made a motion to approve the Board of Trustees Minutes of 6-3-2020, 6-17-2020, and Closed Board of Trustees of 6-17-2020, as presented, seconded by Trustee Shonkwiler; By Trustee vote:**

**Ayes: Brown, Mangian, Shonkwiler, Vavrik**

**Votes Ayes Via Voice Teleconference call: Niccum**

**Absent: Trustees Ruggieri**

**Motion carried.**

## **7. BUSINESS**

**None**

## **8. STAFF REPORTS**

### **A. ACTING VILLAGE ADMINISTRATOR – Levi Kopmann**

Acting Village Manager, Levi Kopmann, presented his Village Administrator's Report for June 2020.

Kopmann added that he would like to hold a BOT SS soon since he is starting to put together some information on the grain elevator.

Trustee Mangian stated that concerning the Savoy Recreation Center, she believed Levi and the Trustees need to think about following all COVID-19 guidelines and wearing masks and talk to Brandon Martin about this, since she had heard concerns from residents who were using the walking tract without a mask.

Trustee Vavrik stated he had talked with Brandon Martin about following all COVID-19 guidelines, but he did not want the employees at the Recreation Center to be mask police.

### **B. ASSISTANT DIRECTOR OF PUBLIC WORKS – Jesse Stephens**

Assistant Director of Public Works, Jesse Stephens, presented the Public Works Report for the month of June 2020. Jesse stated this was his last meeting since his last day with Savoy would be 7-10-2020.

Stephens added the following:

- Heat pump fixed in Shop.
- Speed cart was hit by lightning last month.

Trustee Niccum stated that with regard to the residents in Prairie Fields' request to limit parking on Tickseed, he suggested that limiting parking just the first block on Tickseed off of Church Street would be a good remedy to the residents request.

Jesse thanked the Trustees and Staff for their kindness and patience with him over the years and all their help to him in making him a better person and leader for the Public Works Department. He also stated he wanted everyone to remember that all have played a part in his personal development and he was proud of the investment that the Village had made in his life.

Everyone at the meeting expressed their good wishes to Jesse and all were sad that we were losing one of our best employees.

Dick Helton on Facebook also stated that Jesse was one of Savoy's most incredible employees.

C. ZONING ADMINISTRATOR

Dan Davies presented the Zoning Report for the month of June 2020, together with Building Permit Detail Report, and a Permit Inspection Report for the month of June 2020.

Dan also commented that he had good results for an ongoing problem with 405 W. Church Street violations.

D. VILLAGE TREASURER/DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

SAVOY VILLAGE TREASURER

President Dykstra and the Trustees reviewed the Treasurer's Check Register – Schedule of Accounts Payable for checks issued from 06/01/20 through 06/30/20.

**Trustee Brown moved to approve and pay the Schedule of Accounts Payable for the month ending June 30, 2020, as presented, seconded by Trustee Mangian;**

**By Trustee Vote:**

**Ayes: Brown, Mangian, Shonkwiler, and Vavrik**

**Vote Ayes Via Voice Teleconference call: Niccum**

**Nays: None**

**Absent: Ruggieri**

DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his Director of Planning and Economic Development written monthly report for the month of June 2020 to President Dykstra and the Trustees.

Donaldson also presented and explained handouts as follows:

- COVID-19 Sales Tax Impact
- COVID-19 Personal Property Replacement Tax Impact
- COVID-19 Income Tax Impact
- Sales Tax Collection Cycle
- State General Income Comparison

E. VILLAGE CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of June 2020.

F. VILLAGE ATTORNEY

Village Attorney Marc Miller presented his June 26, 2020 Status Report.

## **9. BOARD OF TRUSTEES COMMUNICATIONS**

Village Treasurer Dennis Donaldson stated that all of the real estate taxes for all of Savoy's properties have been received by the County Treasurer's Office.

President Dykstra stated that a subcommittee of herself, Trustee Shonkwiler, and Dennis Donaldson had been formed to look at electric aggregation for Savoy and she had requested that Reg Ankron, a representative from SIMEC come to the Board of Trustees Study Session on 7-8-2020 to give the Trustees some information about his company.

President Dykstra explained the Drive-By 4<sup>th</sup> of July parade from 10-11 a.m. by the Savoy Fire Department.

President Dykstra stated she had a calendar of upcoming dates provided by Mark Peterson with regard to the Village Administrator search.

## **10. FUTURE MEETINGS (All meet at Robert C. McCleary Municipal Center, 611 North Dunlap Ave., Savoy, IL, unless otherwise noted (See August, 2020 Clerk's Calendar)**

## **11. RECESS FOR CLOSED EXECUTIVE SESSION TO DISCUSS PERSONNEL UNDER EXCEPTION NO. 5 OF THE OPEN MEETINGS ACT**

President Dykstra recessed the open public meeting of the Board of Trustees at 8:00 p.m. to go into a Closed Executive Session under Exception No. 5 of the Open Meetings Act.

## **12. RECONVENE OPEN AND PUBLIC MEETING**

President Dykstra reconvened the open and public Board of Trustees meeting at 8:45 p.m.

### **BUSINESS**

#### **A. VILLAGE OF SAVOY STAFF WAGE PROPOSAL FOR FY 2020-21**

Trustee Vavrik made a motion to approve the Staff Wage Increase for FY 2020-21 with a proposed 2.7% increase for all staff, including Elizabeth Dillingham, Administrative Assistant at the Savoy Fire Department, Public Works part-time - \$12-\$14 @ hour, with the Public Works full-still staff receiving a 3.33% increase according to their union contract, all to be effective with the pay period beginning June 21, 2020, seconded by Trustee Brown;

**By Trustee Vote: Ayes: Brown, Mangian, Shonkwiler, and Vavrik**

**Vote Ayes Via Voice Teleconference call: Niccum**

**Nays: None**

**Absent: Ruggieri**

**Motion carried.**

**Trustee Vavrik made a motion to approve the Savoy Fire Department wage increases as follows: Savoy Fire Chief - \$20 @hour, Assistant Fire Chief- \$17.75 @ hour, and probationary firefighters through Captain per proposal submittal, all to be effective with the pay period beginning June 21, 2020, seconded by Trustee Shonkwiler;**

**By Trustee Vote: Ayes: Mangian, Shonkwiler, and Vavrik**

**Vote Ayes Via Voice Teleconference call: Niccum**

**Trustee Brown abstained;**

**Nays: None**

**Absent: Ruggieri**

**Motion carried.**

### **13. ADJOURN**

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 8:55 p.m.

Respectfully Submitted,

*Billie Jean Krueger*

Billie Jean Krueger, Village Clerk

**This meeting was recorded.**

Approved this \_\_\_\_\_ day of August 2020.

*Billie Jean Krueger*